

Primary School
of the City of Frankfurt am Main

Schmalkaldener Str. 8, 65929 Frankfurt

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www.karl-von-Ibell-schule.de

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Dear parents,

We warmly welcome you and your child to the Karl-von-Ibell-Schule.

With this brochure, we would like to introduce our school and answer some of your questions in advance.

We wish your child a wonderful time at school over the coming years and look forward to working with you.

You can also find all the latest information on our website.

www.karl-von-ibell-schule.de

School leadership, teaching staff and administration

Christina Bauer

Gesine Barleben

Fuad Begic

Lydia Cho

Birgit Clapham

Tanja Grabovac

Claudia Langfeld

Selina Mariscal

Renate Meergans

Saron Tewelde

Thomas Burek

Kristina Oberländer

Kerstin Oukada

Stephanie Pelz

Letizia Meyer

Linda Rolón

Victoria Schott

Peter Schuschke

Sabine Sträter

Linda Khalifa

Jülide Toy

Nicola Volke

Bianca Watzke

Dilara Yilmaz

Judith Dirks

Ryhor Dashian

Lukas Afeworki

School leadership:

Filiz Dikeren, headteacher

Nawal Sa'duddin, deputy headteacher

Tobias Rössel, deputy headteacher with school leadership duties

School administration

Patricia Hillenbrand

School caretaker:

Abdelkarim Lamkaddam

School enrolment church service

An ecumenical church service is held in Unterliederbach for all children starting school. If you are interested, please contact the church parish directly.

School supplies

The schoolbag should be light and clearly visible in rainy weather. We recommend a bag with an outer pocket for the water bottle. This will prevent damage to school supplies if the bottle leaks.

You will receive details of other supplies and a supply list in the enrolment letter, which will be sent to you during the summer holidays.

Your child will have storage space in the classroom for items that need not be carried back and forth each day. This means you will need two of some items, such as scissors.

<u>For PE lessons, your child will need:</u>

- A sports bag
- Sports trousers or shorts (depending on the season)
- A T-shirt (possibly a tracksuit)
- Indoor trainers with non-slip, light-coloured or non-marking treaded soles
- A refillable water bottle (no glass bottles, please)

Children should change out of their T-shirt and sports trousers or shorts after PE.

Only trainers with clean soles may be worn in the sports hall.

Skills we would like children to have when they start school:

Social skills

- Treat others with respect
- Work well in a team
- Follow rules
- Wait for their turn
- Seek and find appropriate solutions to conflicts
- Show empathy
- Cope with disappointment and sometimes put their own wishes aside
- Spend several hours apart from their parents without difficulty
- Follow established rules and cope with consequences

Independence

- Find their way in unfamiliar surroundings
- Dress and undress on their own and tie shoelaces
- Make contact with others independently
- Manage the journey to school
- Act responsibly
- Organise themselves
- Know which belongings are theirs and which belong to others

Learning habits

- Show an interest in learning
- Be able to concentrate
- Be able to listen
- Sit and work quietly

- Concentrate for about 20 minutes at a time

- Persevere with a task and see it through to the end

Gross and fine motor skills

- Coordinate movements (throw a ball, balance, stand or hop on one leg)
- Colour in pictures
- Use pens, scissors and glue safely and with purpose
- File sheets of paper in a folder
- Hold a pencil correctly

Language

- Understand German and speak it as fluently as possible
- Speak in complete sentences
- Retell a short story accurately
- Respond to what has been said

Thinking and knowledge

- Know, recognise and name colours and simple shapes
- Recognise dice patterns without counting the dots
- Recite numbers in order
- Recognise relationships (big/small, many/few, thick/thin, in front/behind, etc.)
- Know their first name and surname
- Know their home address and telephone number
- Complete simple puzzles

Tips for parents

- When learning letters, please remember to say only the sounds! (For example, the sound “b”, not the letter name “bee”.)
- Encourage an interest in books by reading aloud regularly and visiting libraries!
- Set up a workspace for your child where they can work quietly without interruptions!
- Give your child regular physical and mental stimulation!
- Monitor your child’s screen time (max. 30 minutes per day)!
- Encourage your child’s creativity through free play and physical activity!

Things to practise regularly:

- Getting dressed independently
- Tying shoelaces (a bow)
- Fastening buttons
- Putting on the schoolbag
- Writing their name

All-day childcare

Please arrange an all-day childcare place yourself with a childcare provider in the neighbourhood. Use the Kindernet portal (www.kindernetfrankfurt.de) for this.

Journey to school

Whenever possible, your child should walk to school with classmates. Exercise and fresh air are important, and the route is safer in small groups. Please familiarise your child with the route before school starts. Choose not simply the shortest, but the **safest** route!

If you **exceptionally** need to drive your child to school, please use designated parking spaces that are safe for children (e.g. the Aldi car park). Due to limited space and dangerous manoeuvres, the turning area at Rennsteig is **not** suitable for dropping children off! For safety reasons, the gate on busy Schmalkaldener Straße remains closed.

The car park behind the sports hall and the area next to Aldi are reserved exclusively for school staff. Children must not be dropped off there either.

Homework

Homework complements schoolwork. The amount of homework will be discussed at a parents' evening. Homework should be completed fully and carefully. If your child has difficulties, speak to the class teacher or send them an email.

Organisation

Organisation is essential. At the start, please cover all books with protective covers and label **all belongings** of your child **with their name** –

remember jackets, sports bags and clothing, pens, etc. This makes things easier for everyone.

Digital devices

Smartphones and smartwatches are not permitted on school grounds. In an emergency, staff supervising during breaks can attend to your child directly and call you if necessary.

We understand that you may want to contact your child on the way to school for safety reasons. Smartphones and smartwatches may therefore be kept in the schoolbag switched off.

Parental involvement in school

Our school thrives on active parental involvement.

The following activities are organised and run by parents (including former parents):

- School support association
- Pupils' library
- Events committee

Please get in touch if you would like to support our school.

We need your support in the following areas:

- Participation in the school parents' council and school conference
- Helping in the library
- Accompanying trips, residential school trips, cycling practice, sports competitions, etc.
- Helping to organise the school festival: planning and running games, selling food and drinks

- Planning and running projects during project days
- Organising and running the enrolment coffee reception

Parents are invited to work with the school through **3 representative bodies**.

Parents in each class elect a chair and deputy (class parents' representatives) to represent the class on the **school parents' council**. The council meets about twice a year. It discusses and decides on important school events with the leadership and teaching staff. Like the support association, it helps staff with certain activities and celebrations.

The most important **representative body** is the **school conference**, made up of 5 teachers' and 5 parents' representatives and chaired by the headteacher.

A parents' consultation day is held once a year on a Saturday. You can also arrange appointments with any of us throughout the year. Regular contact with the school is very important for your child, for you and for us.

School parents' council leadership:

Chair: Mr Yildiz

Deputy: Ms Stachelrodt

Insurance

Your child is covered by accident insurance during lessons inside and outside school, and on the way to and from school. Please note that playground supervision starts at 7:30 am, before the first lesson. Do not send your child to school too early.

If a school accident requires medical treatment, we will inform the parents immediately. If an accident occurs on the way to or from school, please notify us.

Sometimes medical treatment is needed later in the afternoon for an injury sustained at school that your child did not tell us about. Please inform us in such cases as well.

For accidents at school or on the way to or from school requiring medical treatment, you must always consult a doctor authorised by the accident insurance scheme (Durchgangsarzt)! Please tell us afterwards which doctor you saw.

Leave of absence

Pupils may be granted leave from lessons for special reasons, such as family events or sports competitions. Parents must submit a request in good time explaining the reasons. For leave of no more than two days, the class teacher makes the decision.

Pupils may be granted leave immediately before or after the holidays **only in exceptional cases and for important reasons**. Requests must be submitted **at least 4**

weeks in advance to the headteacher in writing, stating the reasons.

The headteacher decides whether to grant leave.

(General school holiday regulations, HMKB decree of 14.10.2004)

Illness

Sick children should not come to school! They need their parents' care!

At school, children must concentrate, take an active part in lessons, follow rules and instructions, and keep adapting to new situations and learning content. When ill, this is tiring and unhelpful, especially for children starting school. It is better for your child to recover at home and return to school in good health. Do not worry about missing important lessons. Our teachers will provide the relevant materials if needed or cover important content again. Essential topics are also regularly reviewed and discussed, so children who have been absent have repeated opportunities to catch up.

If your child is ill, please report their absence on the first day **before lessons begin** via our website. If you do not yet know whether they will be absent the following day, please report their illness again that day.

Please give the class teacher a signed written notice of illness by the third day at the latest, stating the reason and the dates of absence. A template is available on our website.

As notices of illness are kept for the entire school year, please do not write them in the homework diary.

Parents' contact details

If you are moving, please inform your child's class teacher and the school office of your new address in good time. **Please also tell us immediately if your landline or mobile numbers change, so that we can reach you in an emergency.**

If you are employed, please also tell us how to reach you at work.

At the start of each school year, class teachers hand out an "emergency contact form". Please fill it in carefully and return it.

The school day

A healthy school snack includes fruit and bread with some cold meat or cheese.

To avoid unnecessary waste, we ask you to use lunchboxes. Waste is sorted in the classrooms.

A reusable, leakproof bottle with a secure lid, filled with water or unsweetened tea and kept in the schoolbag's outer pocket, should also be part of the school snack.

Lesson times

Time	Activity
7.30 - 7.45	Early supervision
7.45 - 8.00	Arrival time
8.00 - 9.30	Teaching block 1st lesson: 8.00 - 8.45 2nd lesson: 8.45 - 9.30
9.30 - 9.45	Playground break / snack
9.45 - 10.00	Playground break / snack
10.00 - 11.30	Teaching block 3rd lesson: 10.00 – 10.45 4th lesson: 10.45 – 11.30
11.30 - 11.50	Playground break
11.50 - 13.20	Teaching block 5th lesson: 11.50 – 12.35 6th lesson: 12.35 – 13.20
From 14.00	Clubs

School holidays

School year 2026/2027

Autumn holidays	05.10. - 17.10.2026
Christmas holidays	23.12.2026 - 12.01.2027
Easter holidays	22.03. - 02.04.2027
Summer holidays	28.06.- 06.08.2027

School year 2027/2028

Autumn holidays	04.10. - 16.10.2027
Christmas holidays	23.12.2027 - 11.01.2028
Easter holidays	03.04. - 14.04.2028
Summer holidays	03.07.- 11.08.2028

School year 2028/2029

Autumn holidays	09.10. - 20.10.2028
Christmas holidays	27.12.2028 - 12.01.2029
Easter holidays	29.03. - 13.04.2029
Summer holidays	16.07. - 24.08.2029

School year 2029/2030

Autumn holidays	15.10. - 26.10.2029
Christmas holidays	24.12.2029 - 11.01.2030
Easter holidays	08.04. - 22.04.2030
Summer holidays	22.07. - 30.08.2030

The first and last days of each holiday are shown.

Source: Holiday dates | Hesse Education (accessed 27.04.2026)

On the last school day before each holiday, lessons take place from 08:00 to 10:45.

The first school day after the holidays is our TOGETHER Day (WIR-Tag):

Years 1 and 2 stay with their classes from 08:00 to 11:30. Years 3 and 4 attend from 08:00 to 12:35.

We all sing our school song together and work on our social skills in our classes.

INFORMATION

about the Karl-von-Ibell-Schule support association (e. V.)

The **Karl-von-Ibell-Schule support association (e. V.)** was founded in 1997 by a parents' initiative. The chair has already introduced the association at our information evening. Annual membership costs €12.

Anyone can become a member and contact the association using the email address below.

The association's purpose is to support the school by providing funding, e.g. for residential school trips, the school library, the drama club, play equipment and much more.

Committee:

Chair: Mr Jeske

Deputy chair: Ms Dragendorff

Email: foerderverein@karl-von-ibell-schule.de

We would be delighted to welcome many new members!

Afterword

In this booklet, we have tried to familiarise you with our school. We hope we have succeeded.

Of course, it is not possible to answer all the questions you may have in this booklet.
The school leadership, your child's teachers and the "experienced" parents of older children will be happy to answer any remaining questions.

We look forward to welcoming your child
and to working with you in a spirit of trust and cooperation!